

Sample 8-8
DT Assist Letter of Observation

This format is only for informing the PEO/PM of our observations from the informal DT assist. It is signed by the ACOS of the applicable warfare division

3980 (908-DTA)
Ser xxx/
Date

From: Commander, Operational Test and Evaluation Force
To: (PEO/PM)

Subj: DEVELOPMENTAL TESTING (DT) ASSIST OF THE XXXXXX PROGRAM

Ref: (a) COMOPTEVFOR ltr 3980 Ser... of 18 Sep 97

This reference is the DT assist MOA

1. SUMMARY. Per reference (a), COMOPTEVFOR participated in DT-xx of the XXXXXX program, performed under CNO Project No. XXXX in the capacity of DT assist. The objective of the DT assist was to provide program management with early insight into operational testing issues and concerns.

CAVEAT: DT assist is not a formal phase of OT, but rather a period of DT in which OT testers are actively involved, providing operational perspective and gaining valuable hands-on familiarity with the system. Data and findings from the DT assist may be used to supplement formal OT data, provided certain criteria are met. DT assist does not resolve COIs, does not reach conclusions regarding operational effectiveness and suitability, and does not make a recommendation regarding fleet introduction/release.

2. BACKGROUND. (What it is and why we are doing it.)

3. AREAS OF FUNCTIONALITY OBSERVED. (Specific functions observed and comments on how the system performed. Include potential problem areas that need attention to perform at an acceptable level prior to formal OT, as well as enhancements. However, do not address as COIs, nor formulate or postulate conclusions regarding operational effectiveness or suitability; only document observed functionality.)

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4. ADDITIONAL ISSUES. (If needed.)

Assistant Chief of Staff for
XXXXXX Warfare Division

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